



## Alcohol Permit Application

PO Box 458 \* Veneta, OR 97487 \* 541-935-2191 \* Fax 541-935-1838 \* [www.venetaoregon.gov](http://www.venetaoregon.gov)

As set forth in Veneta Municipal Code (VMC) 9.05.030, no person shall sell or consume alcoholic beverages in or upon any street, park or other city property without a permit. This application and any subsequent permit will apply only within City Park.

### Applicant Contact

Print Name:	Phone Number:
Address:	Additional Contact Number:

### Event Information

Is the Event:	<input type="checkbox"/> Private	<input type="checkbox"/> Public
Event Date:	# of People Anticipated:	
Describe the event to be held while providing alcohol:		
Insurance Company Name:	Policy Number:	
OLCC Servers Name:	Server Permit Number:	

**NOTE:** If you wish to sell alcohol at your event, you must obtain a temporary sales license/permit from the Oregon Liquor Control Commission and provide a copy of the approved permit with this application.

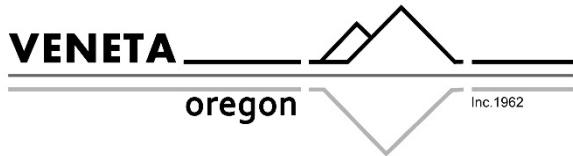
All events involving alcohol must obtain the appropriate license/permit from the Oregon Liquor Control Commission if there is financial consideration involved. (Examples of financial consideration include: selling alcohol at your event, auctioning alcohol, or charging admission to an event where alcohol is served.)

**Permit Fees – \$40.00/Day**

**Refundable Deposit – See Schedule Below**

Private Party (up to 50 people)	\$100.00	Private Party (more than 250 guests)	\$400.00
Private Party (51-250 people)	\$200.00	Public Event	\$400.00

Damage and cleaning deposits are based upon attendance and type of event. In order to qualify as a private party event, the general public must not be invited and no flyers or advertisements may have been made.



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### Conditions of Use:

If this application is approved, the applicant shall:

1. Agree to use licensed and insured server(s) and comply with any applicable OLCC regulations; Server shall have general liability and liquor liability insurance in the amount of \$2 million per occurrence. A certificate of insurance shall be provided upon request.
2. Not use glass beverage containers for personal consumption (not to be construed to prohibit wine bottles);
3. Discontinue all alcohol service no later than 9:00 p.m.;
4. Provide the prescribed refundable damage deposit in advance to cover cleanup and possible damage;
5. Arrange for and pay for removal of trash generated by the event;
6. Obtain event insurance and provide evidence 5 business days in advance of the event of coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, naming the City as an additional insured. The event insurance shall not have any exclusions related to alcohol.
7. A certificate of insurance showing proof of the required coverage shall be provided to the City prior to the event.;
8. Pay the deposit a minimum of two weeks in advance. If the event attendance is greater than planned; additional fees will apply;
9. Provide alternative non-alcoholic beverages;
10. Provide food items that comply with OLCC requirements;
11. Comply with any other conditions the City deems prudent.

### Liability Waiver/Service Agreement

The undersigned hereby agrees to indemnify, defend, and hold harmless the City of Veneta, its officers, agents, and employees, with respect to any action, claim, demand, losses, damages, judgments, costs, and expenses (including attorney fees and witness fees) that may be asserted by anyone which in any way arise from, during, or in connection with the service of alcohol by the undersigned or the undersigned's guests, invitees or licensees within City Park, on the event date(s) listed on this application. If any aspect of this Agreement shall be found to be illegal for any reason whatsoever, the remaining portions shall remain in effect.

The undersigned shall be in charge of the event held within City Park, and will be present at the event. The undersigned shall be responsible for the clean-up of the area and repair of damage to equipment or facilities and replacement of any theft. The undersigned agrees that they have read and shall abide by the conditions noted on the forms.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

### For Office Use

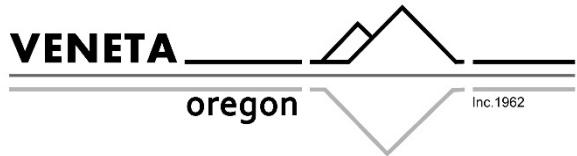
Approved    Not Approved; Reason: \_\_\_\_\_

Matt Michel, City Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

### Mandatory Criteria

Please respond to the following criteria on the attached map. Attach an additional sheet of paper if necessary. The City Administrator will approve or deny this application based on your responses.



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1. Identify the proposed confined alcohol serving and consumption area and methods of boundary control.
2. Define event security to be provided to avoid consumption outside defined boundaries, consumption by intoxicated guests, and consumption by minors.

