

## **Planning Commission Vacancy**

The City of Veneta is currently accepting applications to fill one vacancy on the Veneta Planning Commission. This term expires January 2026 and can be considered for reappointment by the City Council. The Veneta Planning Commission meets regularly the first Tuesday of each month, at 6:30 p.m.

**To be considered for this opening you must live in the City of Veneta.**

The Planning Commission Duties Include:

1. Conduct studies appropriate to an understanding of area development and its significance to the public interest.
2. Develop and maintain Comprehensive Plan proposals for recommendation to the City Council.
3. Develop specific plans for selected areas or functions as indicated by studies and other evidence of community need and recommend plan adoption if appropriate.
4. Periodically review the City's Capital Improvement Program and make recommendations to the City administration.
5. Prepare and periodically review land development regulations including but not limited to zoning, subdivision, and land partitioning and make recommendations to the City Council.
6. Consult and advise with public agencies and private citizens on ways to carry out the comprehensive plan including matters concerning the area within six miles of the city limits.
7. Submit an annual report to the City Council on the activities of the Planning Commission and on the status of the Comprehensive Plan and its implementation.
8. Review public programs that are referred to it for recommendation, such as property acquisition or disposition, public building or other public facility proposals and transportation or right-of-way plans. Report as to the program's conformity with the comprehensive plan.
9. Shall review subdivisions and partitioning proposals and approve those meeting state and city requirements with such conditions or restrictions as are found appropriate under such requirements.
10. Shall review and act on zone change proposals, contested cases, variances, conditional uses, planned unit developments, design reviews and other discretionary permits as provided by the land use control ordinances.
11. Perform other functions as the City Council may request

Please visit the City's website at [www.venetaoregon.gov](http://www.venetaoregon.gov) and click on Government, City Council Board and Committees and select Planning Commission and finally scroll to the bottom of the page for an information sheet and application (Planning Commission | Veneta, OR).

Applications are due on Tuesday, April 1, 2025 by 5PM; however, that date may be extended at Council's discretion.

Completed applications can be emailed to [jmirabile@venetaoregon.gov](mailto:jmirabile@venetaoregon.gov) or dropped off at City Hall, 88184 8<sup>th</sup> Street, Veneta, OR.