



Type 'A' Tree Removal Application

PO Box 458 * Veneta, OR 97487 * 541-935-2191 * Fax 541-935-1838 * www.venetaoregon.gov

Planning File: _____

Date Received #: _____

Application Fee..... No Charge

Applicant Name: _____			
Mailing Address: _____			
City/State/Zip: _____			
Applicant Phone: _____		Applicant Email: _____	
Property Owner Name: _____			
Mailing Address: _____			
City/State/Zip: _____			
Property Owner Phone: _____		Property Owner Email: _____	
Assessor's Map Number (Township, Range, Section, Quarter Section)	Tax Lot(s)	Site Address	Zone

Please provide a brief description of the trees proposed for removal, including common name, health and diameter at breast height (dbh @ 4 1/2' above grade) or circumference. (Note: dead trees do not count towards the three allowed removals, but should be indicated to allow verification of tree condition by City Staff.)

Tree #	Common Name	Health	DBH or Circ
1		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	
2		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	
3		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	
4		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	
5		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	
6		<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead	

Please provide a brief explanation of why tree removal is necessary:

Would you like to receive assistance from the tree fund to plant a new tree? ☐ Yes ☐ No

(Up to \$200 per tree, up to 3 trees maximum. See the Tree Reimbursement Application or contact City staff for more details).

Please provide a sketch of the location and number of trees in relation to surrounding structures, property lines, etc., sufficient to allow City staff to locate the trees in question:

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HEREWITH ARE TRUE, COMPLETE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant’s Signature: _____

Property Owner’s Signature: _____

Staff Comments:

Veneta Building & Planning Official

Date

TYPE "A" TREE REMOVAL PERMIT

A person seeking to remove one to three significant trees shall apply to the City of Veneta for a Type "A" Tree Removal Permit. There is no processing fee for a Type "A" tree removal permit.

Application for a Tree Removal Permit shall be made before removing or transplanting trees, except in emergency situations as provided in Veneta Municipal Code (VMC) 8.10.040.

By submission of an application, the applicant shall be deemed to have authorized City representatives to have access to applicant's property upon 24 hours notice as may be needed to verify the information provided, to observe site conditions, and if a permit is granted, to verify that terms and conditions of the permit are followed.

Approval to remove up to three significant trees within a 12-month period, on any property, shall be granted if the application meets all of the following requirements:

- A. A completed request for Type A permit has been filed on the forms provided by the City.
- B. The request is for removal of three (3) or fewer trees within a single twelve (12) month period.
- C. The trees subject to removal are not Heritage Trees, or street trees.
- D. The trees subject to removal were not retained as part of a previous site development approval or planted as mitigation for a previous tree removal.
- E. The tree removal is not to be performed in conjunction with a land development which requires a land use approval including but not limited to Site Plan Review or amendment, Subdivision, or Partition approval.

Where the City determines that an application to remove a tree or trees does not meet the criteria of (A) - (E) of this section, an application may be submitted as a Type "B" application. The grant or denial of the Tree Removal Permit application shall be the responsibility of the Veneta Building & Planning Official.

In order for us to process your permit, please fill out and submit the attached form to Veneta City Administrative Services. Your permit will be processed within ten (10) days of receipt.

Depending on availability of funds, you may be eligible to receive a voucher towards purchase of a new tree to be planted on your property. Please check the appropriate box on the attached form if you would like to participate with this program. Ordinances are available on the City website, www.venetaoregon.gov

Definition of "Significant tree": means any of the following as well as trees which have been planted or individually preserved as part of a previous tree removal permit.

Any tree	18" or more dbh	Red alder	6" or more dbh
Douglas fir	18" or more dbh	Ponderosa pine	6" or more dbh
Big leaf maple	12" or more dbh	Western red cedar	6" or more dbh
Chinquapin	12" or more dbh	California black oak	6" or more dbh
Oregon ash	8" or more dbh	Oregon white oak	6" or more dbh
Pacific dogwood	6" or more dbh		
Madrone	6" or more dbh		