



Utility Account and Service Application

PO Box 458 * Veneta, OR 97487 * 541-935-2191 * Fax 541-935-1838 * www.venetaoregon.gov

Instructions:

1. Complete this two-sided application in its entirety; read statement; sign application (front and back).
 2. Submit application to City by one of the following methods:
 - a) In person: to 88184 8th Street, Veneta.
 - b) Mail to: P.O. Box 458, Veneta OR 97487
 3. Appear in person with a least one piece of government issued, photo-bearing identification.
 4. Pay a \$90.00 deposit. \$100 if Commercial
- Applicants must be 18 years of age or older to open an account with the City (per ORS 109.510 & 653.10.4)

Account Information			
Service Address:			
Service Beginning Date:			
Type of Use: (mark one)	Residence	Business	Other
Status: (mark one)	Owner	Tenant	

Applicant's Information	Co-Applicant's Information
Full Name: (First, Middle, Last)	Full Name: (First, Middle, Last)
Mailing Address (if different from service address):	Mailing Address (if different from applicant's):
Last 4-digits of Social Security #:	Last 4-digits of Social Security #:
Month and Year of Birth:	Month and Year of Birth:
Phone Numbers: Home: _____ Alternate #: _____	Phone Numbers: Home: _____ Alternate #: _____
Current Employer's Name:	Current Employer's Name:
Employer's Phone #:	Employer's Phone #:
Full Name of Persons (18 years old or older) Living with You:	Full Name of Persons (18 years old or older) Living with You:
Have you had service with the City of Veneta previously? Yes No If so, provide the following: Previous Veneta Service Address:	Have you had service with the City of Veneta previously? Yes No If so, provide the following: Previous Veneta Service Address:
Name on Account (if different than above):	Name on Account (if different than above):

By My/Our Signature Below I/We affirm that we are at least 18 years old and affirm under penalty for false swearing the accuracy of the information provided on this application and other information requested; I/We agree to abide by the Veneta Municipal Code and rules and regulations adopted in regards to the provision of water, sewer, storm-water drainage, and other services.

Applicant's Signature: _____

Date: _____

Co-Applicant's Signature: _____

Date: _____

APPLICATION CONTINUED ON BACK

**PROPERTY OWNER MUST FILL OUT ONE OF THE BOXES BELOW IN ORDER FOR THE CITY TO
PROCESS AND APPROVE THIS APPLICATION**

IF UTILITY ACCOUNT WILL BE IN A TENANT'S NAME:

Property Owner Name (s): _____

Mailing Address: _____

Phone Numbers: Home: _____ Other: _____

Email: _____

I, (print name) _____ and _____ are the owner(s) of the property for which City services are being requested. I guarantee that if the applicant fails to make payments in accordance with the rules, regulations and ordinances of the City of Veneta, I will pay such arrearages and be liable for those charges, including any penalties and interest accrued. I further agree the City may lien my property, identified above, in the amount of any unpaid utility bills.

Signature of Property Owner

Date

Signature of Property Owner

Date

IF UTILITY ACCOUNT WILL BE IN THE PROPERTY OWNER'S NAME: Sign the following:

I, (print name) _____ and _____ are the owner(s) of the property for which City services are being requested. I guarantee that if I fail to make payments in accordance with the rules, regulations and ordinances of the City of Veneta, I will pay such arrearages and be liable for those charges, including any penalties and interest accrued. I further agree the City may lien my property, identified above, in the amount of any unpaid utility bills.

Signature of Property Owner

Date

Signature of Property Owner

Date

The City of Veneta does not discriminate on the basis of race, color, religion, sex, national origin, age or mental and/or physical disability.

FOR CITY STAFF USE ONLY

_____ Application complete	_____ Rental agreement provided*
_____ Application signed (front and back)	_____ Property Owner agreement on file*
_____ Identity checked and confirmed 18 yrs of age or older	_____ Unpaid balance on service address
_____ Unpaid balance on applicant (Search UB system for Last Name)	_____ Deposit Paid

Application Approved Yes No If no, why?

Once approved: Scan _____ Application _____ Owner Agreement
 Attach to UB account _____ Application _____ Owner Agreement

* Only necessary if property is to be occupied by someone other than the legal owner.