

Erosion and Sediment Control Permit

PO Box 458 * Veneta, OR 97487 * 541-935-2191 * Fax 541-935-1838 * www.venetaoregon.gov

Planning File No. _____

Receipt #: _____

Associated File No. _____

Date Received: _____

Application Fee.....\$55.00

Property Owner Name: _____ Email: _____

Mailing Address: _____ Phone: _____

Applicant: _____ Email: _____

Mailing Address: _____ Phone: _____

Brief Project Description: _____

All construction activity must be conducted in accordance with Veneta Municipal Code Chapter 13.40, Erosion and Sediment Control.

Site Information		Site Grading		
Site Address:		Total Lot Size		Sq. ft
Assessor's Map No.		Structure footprint excavation		Sq. ft
Tax Lot(s)		Other Excavation		Sq. ft
Floodplain	Yes / No	On-Site Fill		Sq. ft
Wetland or Greenway	Yes / No	Vegetation Clearing		Sq. ft
Zone:		Total Potential Disturbance Area		Sq. ft
Type of Work	Mark all that Apply	Erosion Control Construction Schedule		
Residential		Start of Excavation / Ground Clearing: Erosion Control measures must be in place	Date: _____	
Commercial				
New Construction		Construction Completed, soil not stabilized: Erosion Control measures must remain in place	Date: _____	
Addition/Alteration/Replacement				
Excavation/Grade/Fill		Ground Cover Established: Erosion Control measures may be removed only after permanent site ground covers are in place	Date: _____	
Demolition				
Other				

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HEREWITH ARE TRUE, COMPLETE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Property Owner Signature: _____

Applicant Signature: _____

APPLICATION FEES & DEPOSITS

Fees and deposits are intended to cover the full cost for processing applications. They are not intended to cover the cost for interpretation of ordinances or for long-range planning. Applicants seeking development which requires more than one type of review (such as site plans and conditional use permits) must pay all applicable fees and deposits. Applicant acknowledges and agrees that Applicant's failure to pay City costs over the base fee amounts, as charged monthly by the City, may result in the City pursuing any or all legal remedies available, including but not limited to liening Property in the amount owed; prosecution for violation of the City's current fee resolution and City Zoning and Development Code; issuance of a stop work order, non-issuance of building permits for Property, or cessation of related proceedings; set-off against any reimbursement owed; and turning amounts owed over to a collection agency.

Application Deposits: Certain application fees are represented by a deposit amount. Applicants shall be charged for actual processing costs incurred by the City. City staff time shall be monitored for applications which require a deposit in lieu of a non-refundable fee. Any unused portion of the deposit shall be returned to Applicant upon completion of the application process, conditions of approval, and any ensuing appeals. Any additional costs incurred beyond the deposit amount shall be charged to and paid by Applicant on a monthly basis. Applicant agrees that Applicant's failure to pay these amounts triggers City's option to pursue any or all remedies, as listed above.

Application Fees: Fixed fees are non-refundable and are based on average application processing costs rounded to the nearest \$25.

Applicant: _____ Owner(s): _____

FOR CITY USE ONLY

Staff Comments:

Veneta Planning Official

Date

Standard Erosion and Sediment Control Conditions

1. All ground-disturbing activity shall be conducted in accordance with Veneta Municipal Code Chapter 13.40, Erosion and Sediment Control.
2. Erosion and Sediment Control (ESC) measures must be constructed in conjunction with, and prior to, all clearing and grading activities and in a manner as to ensure that sediment and sediment-laden water does not enter the drainage system, roadways, or violate applicable water quality standards.
3. ESC measures shown on the plans are the minimum requirements for anticipated site conditions. During the construction period, the ESC measures shall be upgraded as needed for unexpected storm events and to ensure that sediment and sediment-laden water does not leave the site.
4. ESC measures shall be inspected daily by the permit holder, and maintained as necessary to ensure their function.
5. Storm drains, inlets, basins, and area drains shall be protected until pavement surfaces are completed and/or vegetation is re-established.
6. Stabilized gravel construction entrances shall be installed at the beginning of construction and maintained for the duration of the project. Additional measures may be required to ensure that all paved areas are kept clean for the duration of the project.
7. ESC measures shall be kept in place until permanent ground cover is established. All exposed soil must be permanently stabilized against wind and water erosion. Permanent soil stabilization includes landscaping, seeding, or covering exposed soil with a minimum 2-inch layer of bark or wood chips. For residential construction, where areas of the lot have a final grade less than 10% slope, a 5-foot wide strip of perimeter stabilization may be substituted in lieu of complete site stabilization.

Wet Weather Permit Conditions

1. Wet weather erosion prevention measures will be in effect from October 1 through April 30.
2. Soil exposed for more than 2 days shall be seeded, or covered with plastic sheeting, matting, or a 2-inch layer of mulch, bark, wood chips, sawdust, or straw to minimize erosion potential.
3. Exposed soils shall be seeded no later than September 1 to allow time for proper germination and growth before the wet weather season.

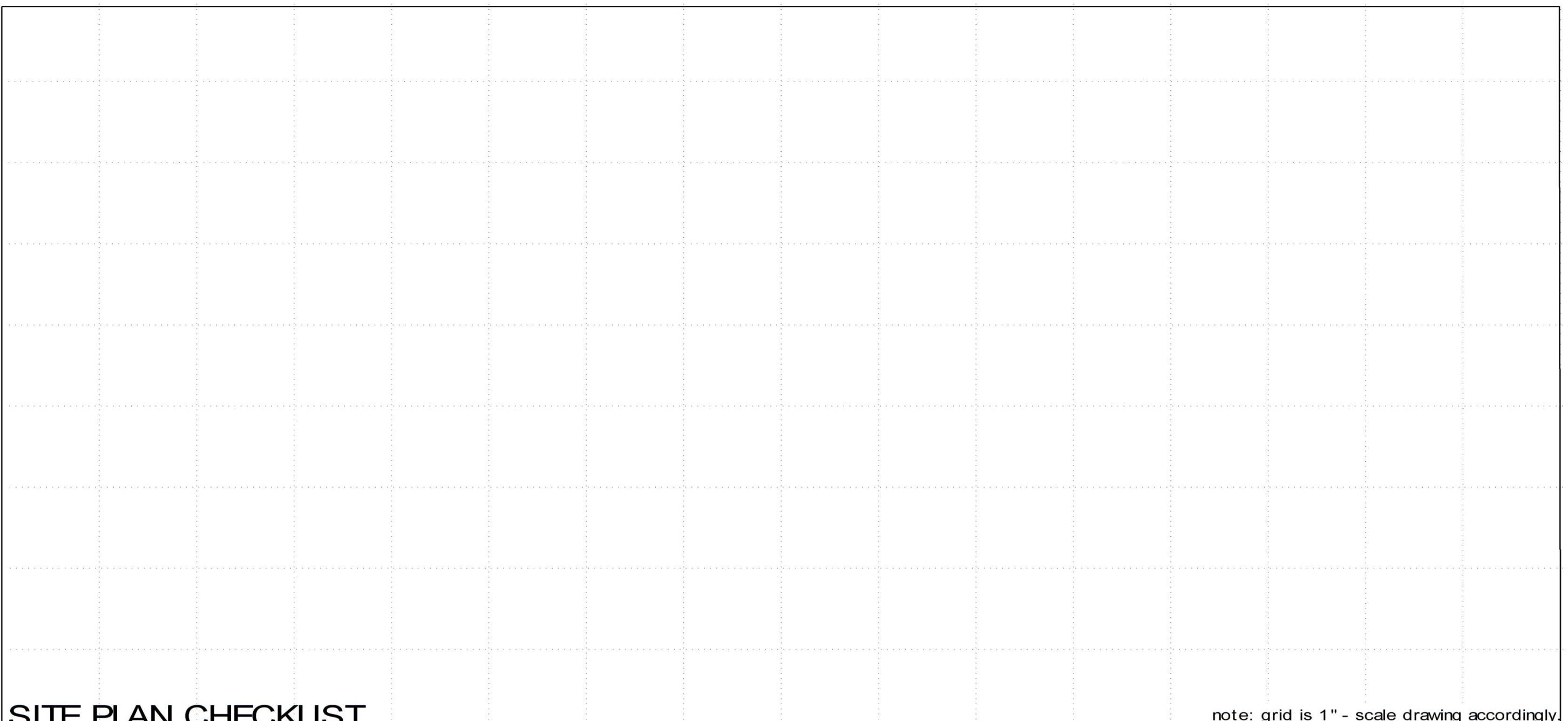
EROSION PREVENTION & SEDIMENT CONTROL

SITE PLAN REQUIREMENTS CHECKLIST

1.	Site Address, property boundary, north arrow, scale. Printed page size 11"x 17".	<input type="checkbox"/>
2.	Construction site boundary (limits of soil disturbance) and any surface waters on the site (wetlands, streams, etc.)	<input type="checkbox"/>
3.	Existing and proposed contours.	<input type="checkbox"/>
4.	Existing and proposed structures	<input type="checkbox"/>
5.	Construction access point(s) stabilized. (For example, install a construction entrance using open grade rock. Do not cut out existing curb and gutter. Do not use dirt/gravel curb jumps, use a wood ramp if needed to get over curb.)	<input type="checkbox"/>
6.	Perimeter sediment controls. (sediment fence, straw wattles, compost berms, etc.)	<input type="checkbox"/>
7.	Storm drain inlet protection.	<input type="checkbox"/>
8.	Location of stormwater discharge points and other utility connections.	<input type="checkbox"/>
9.	Identify locations for construction staging/material storage/parking area(s).	<input type="checkbox"/>
10.	Identify location for soil/gravel stockpiles. Include protection measures. (For example, covered with straw mulch, or secured poly sheeting).	<input type="checkbox"/>
11.	Stabilize all exposed soil—provide temporary ground cover for exposed soil areas not actively being worked. (use one or more of the temporary soil stabilization BMP's; straw, wood chips or mulch, erosion control matting, plastic sheeting, etc.)	<input type="checkbox"/>
12.	Wet Weather erosion controls requirement (October 15 through April 30): A. Stabilized Construction entrance. B. Notes/narrative on how exposed soils will be stabilized (e.g. cover/protect exposed soil with mulch or compost and temporary seeding, poly sheeting secured in place etc.).	<input type="checkbox"/>
13.	Concrete washout facility location (not within 25 feet of a storm drain or natural resource area).	<input type="checkbox"/>
14.	Location of construction debris box or equivalent.	<input type="checkbox"/>
15.	On-site stormwater facilities (ponds, swales, planters, etc.) All stormwater facilities must be protected from compaction and construction.	<input type="checkbox"/>

NOTES:

1. Sediment Fences: If stitched-loop/pocketed type, posts installed towards excavation for perimeter use and on upslope side for interior use, joints wrapped together, and fencing trenched in and backfilled.
2. Maintain erosion controls identified above according to specifications prescribed in Erosion and Sediment Control BMP's.



SITE PLAN CHECKLIST

- Accurate shape & dimensions of lot.
- Lengths of all property lines.
- Natural features (creeks, etc.) on or near prop.
- Elevations at property corners.
- Contours if property exceeds 4' grade change.
- Public or private easements, incl. public utility easements.
- Streets adjacent (alleys, name, location, curb & sidewalk).
- Driveway location & parking (existing & proposed).

- Distance of proposed bldg to property lines.
- Distance of proposed structure to adjacent structures (unless attached). Include structures on adjacent lots if within 15' of proposed structure.
- Label all existing structures on the property and indicate whether they are to remain or be removed.

note: grid is 1" - scale drawing accordingly.

SITE PLAN

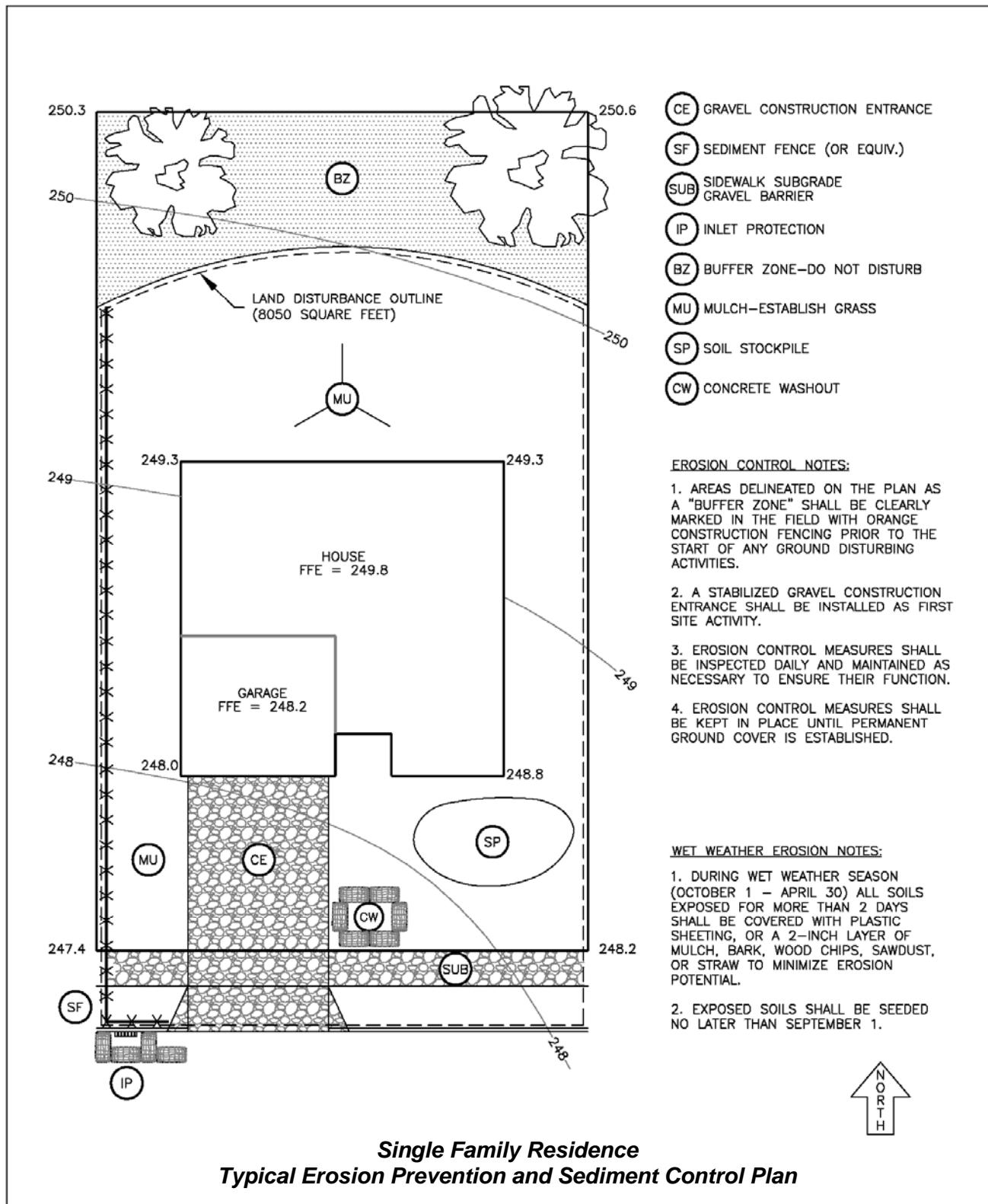
SCALE: _____

This sheet is included for your convenience; a separate sheet may be submitted with the site plan if preferred.

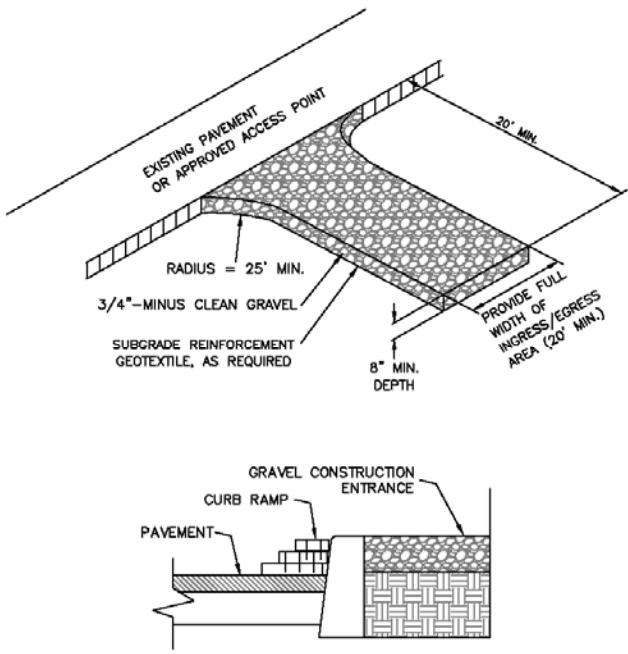
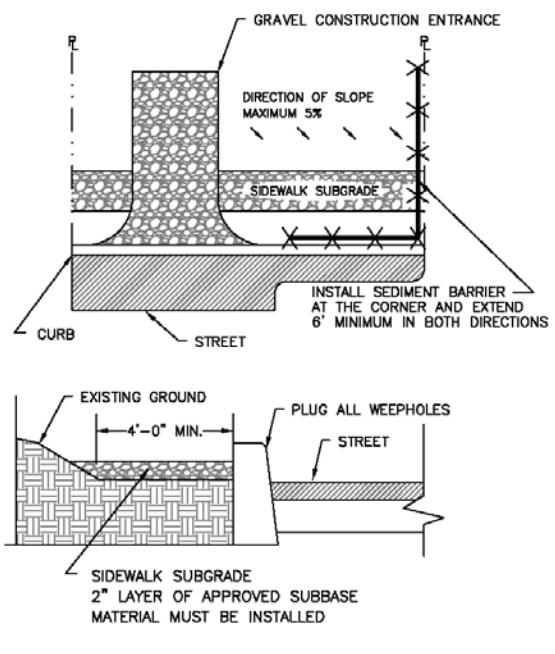
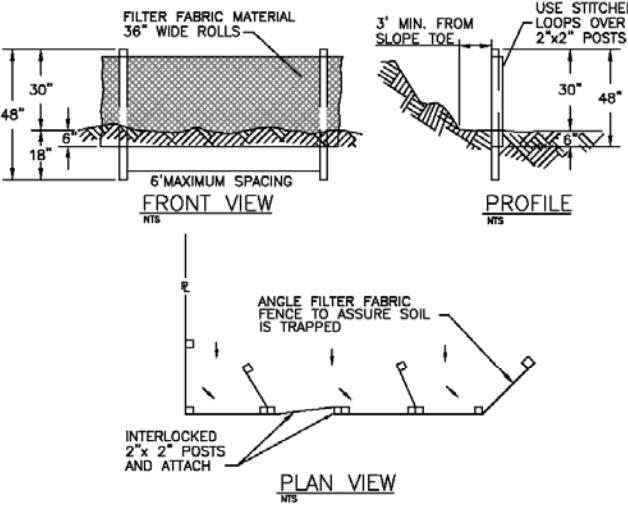
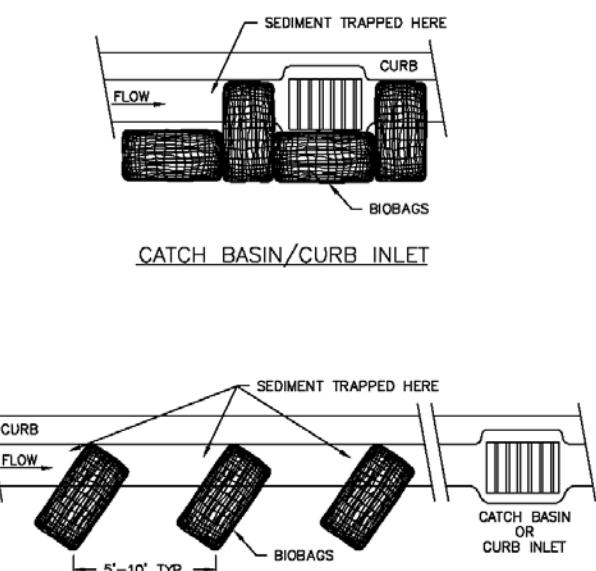
North
draw arrow
in circle 

Sheet
of

CSMP Site Plan Example



Commonly used residential erosion control measures

	
<p>Residential Gravel Construction Entrance</p>  <p>NOTES:</p> <ol style="list-style-type: none"> 1. EXCAVATE A 4" X 8" TRENCH. 2. USE 36" WIDE FILTER FABRIC WITH STITCHED STAKE POCKETS. 3. STAKE WITH 2" X 2" FIR, PINE, OR STEEL FENCE POSTS. 4. POSTS TO BE INSTALLED ON UPHILL SIDE OF SLOPE. 5. BURY BOTTOM OF FILTER FABRIC 6" VERTICALLY BELOW FINISHED GRADE. 6. WHERE JOINTS ARE NECESSARY, INTERLOCK POSTS. 7. BACKFILL AND COMPACT BOTH SIDES OF FILTER FABRIC IN TRENCH. <p>Sediment Fence</p>	<p>Excavated Sidewalk Gravel Barrier</p>  <p>CATCH BASIN/CURB INLET</p> <p>DOWNSLOPE CATCH BASIN/CURB INLET</p> <p>BioBag Inlet Protection</p>

Refer to the *City of Corvallis Erosion Prevention and Sediment Control Manual*, available on-line at www.corvallispermits.com for additional information and erosion control measures.